

**BOROUGH OF COLLEGEVILLE  
COUNCIL MEETING MINUTES  
April 4, 2018 Meeting**

**CALL TO ORDER:** The meeting was called to order at 7:00 PM.

Ms. McKinney announced that an Executive Session was held prior to meeting for a personnel matter.

**ROLL CALL:** Marion McKinney, Council President, Terrie Stagliano, Council Member; Hugh Braun, Council Member; Louise Tulio, Council Member; and Mayor Wright-Riggins, Cathy Kernen, President Pro Tempore

Mathew McKnight, Council Vice-President and Shannon Spencer, Council Member absent

Also present were Borough Manager Geoff Thompson, Solicitor Sean Kilkenny, Police Chief Bart Bucher, Borough Engineer David Leh

Prior to the Conditional Use hearing Marion McKinney recused herself from the proceeding due to her husband working for the Ursinus College.

**MOTION** by Ms. Kernen to open up the Conditional Use Hearing for the Ursinus Student Commons plan; seconded by Mr. Braun. *Motion carried 4-0.*

**Conditional Use Hearing** – Ursinus College Student Commons Land Development Plan: Robert Brant, attorney of the applicant gave a brief overview of the proposed plan. Mr. Brant asked that Tim Woodrow, engineer for the applicant, describe the proposed new buildings, parking and signage for the plan.

**MOTION** close public hearing by Cathy Kernen, second by Hugh Braun. *Motion approved 4-0.* The Conditional Use hearing was closed at 7:30 pm.

Consideration of approving the Conditional Use for the Ursinus College Student Commons Land Development Plan - **MOTION** by Ms. Kernen to approve the Conditional Use; Mr. Braun second. *Motion carried 4-0.*

**MOTION** by Ms. Kernen to close Main Street on Saturday, May 12 from 10AM until 12:30PM for the Ursinus College graduation. Motion carried 5-0.

**APPROVAL OF MINUTES:** Ms. Kernen pointed out that the March 14 minutes had Chief Bucher present and he was not at the meeting. **MOTION** by Ms. Tulio to approve the March 14, 2018 as corrected. Second by Mr. Braun, *Motion approved 5-0.*

**COMMITTEE REPORTS:**

**Budget and Finance:** Mr. Thompson reviewed the Treasurer's report. **MOTION** to approve the Treasurer's report by Ms. Stagliano, second by Ms. Tulio. *Motion approved 5-0.*

### **Consideration of Disbursements**

Mr. Thompson asked the checks 2890 through 2940 be approved. **MOTION** by Ms. Stagliano, second by Ms. Tulio. *Motion approved 5-0.*

**Business Development** – Ms. Kernen gave the report; the committee met and March 26 and discussed ideas how to proceed with a plan to attract more business to Main Street. The committee has 14 members that will each work to attract businesses to Colledgeville. Ms. Kernen along with Geoff Thompson and David Leh met with potential buyers of the Perkiomen Bridge Hotel. Went down to look at the hotel and it is a wreck. Four council members and the Mayor attended the Kimberton Whole Foods ribbon cutting.

**Communications** – no report

**Community Engagement & Service** – no report

**CPVRPC**: Ms. Kernen gave the report. The CPVRPC is studying the preservation of the area greenways.

**CTMA/PUBLIC WORKS** – Arnold Mann gave report. CTMA received a payment request for the I & I project. Discussed possibly amending CTMA's tapping fee. Time was spent locating manholes for I&I project.

Public Works met the immediately after the CTMA meeting. Reported on tree planting at Water Works Park which should take place on April 21<sup>st</sup>. Ursinus College students will be assisting with the project. Quiet title legal action was discussed by Solicitor. Solicitor Mr. Watt is retiring.

Ms. Stagliano gave a LPVRSAs report. LPVRSAs is starting the connector project in the Lower Providence area. They completing the engineering and getting and proceeding with the Right-of-Way acquisitions of property.

**Parks Committee**: No report

**Personnel Committee**: Ms. Kernen reported that in Kathy Shillenn is leaving Colledgeville Borough.

**Planning Commission**: Did not meet in March. Will meet on 4/19 to discuss royal farms plan.

**Public Safety Committee**: No report.

**Street, Roads & Lighting**: Ms. McKinney will meet with Chief Bucher to discuss the two roads where residents are having parking issues. The committee will be meeting to discuss options.

### **ADMINISTRATIVE REPORTS**

**Engineer**: Mr. Leh said the bids were opened for this year's paving projects; 9<sup>th</sup> Ave., Chestnut St., Park Ave., and a small portion Clahor Ave. near Park Ave. Ten bids were received and the low bid

was \$94,244.96 from Innovative Construction Services. Mr. Leh stated that Innovative Construction Services is the same company that did last year's paving work and did a fine job. Mr. Leh is recommending that Borough Council approve a contract with Innovative Construction Services. **MOTION** by Ms. Stagliano to approve awarding the 2018 paving contract to Innovative Construction Services in the amount of \$94,244.96, second by Ms. Tulio. *Motion approved 5-0.* Mr. Leh mentioned that he is reviewing the Ursinus College Student Commons and Royal Farms land development plans for the April 19 Planning Commission meeting.

**Solicitor:** Mr. Kilkenny gave the report. He received a notification from the Zoning Hearing Board Solicitor that the Royal Farms Decision is being appealed to the Commonwealth Court. His office worked with the Student Commons Conditional Use Decision and the hookah lounge zoning regulations ordinance. Mr. Kilkenny advised Council that a public hearing is required prior to taking action on the hookah lounge ordinance.

**Manager/Zoning Officer:** Mr. Thompson announced that Collegeville Borough along with Skippack, Trappe, Perkiomen and Schwenksville will be sponsoring a Recycling Day at Palmer Park in Skippack Township. Most electronic items will be accepted for a fee.

**Police:** Chief Bucher gave the report. Montgomery County will be sponsoring a Prescription Drug drop-off take back day on April 28 from 10AM-2PM. Any medications can be dropped off at Borough Hall. Chief Bucher thanked the fire company for their assistance during the recent Nor'easter storms.

**Fire:** Gary Sassaman gave the report on file.

**Mayor:** Mayor Wright-Riggins gave his report. Report on file. Mayor Wright-Riggins also read "Reflections on Martin Luther King, Jr. Fifty Years After."

**MOTION** to approve the committee and administrative reports by Ms. Stagliano, second by Ms. Kernen. *Motion approved 5-0.*

### **Public Discussion**

Eileen Johnson, PV Library. Doing lots of great things for this summer. Would like to bring storytime out the parks. Thank you for your support.

### **ACTION ITEMS:**

**MOTION** by Ms. Stagliano to open the public hearing for hookah zoning regulations, Second by Ms. Tulio. *Motion approved 5-0.*

### **Consideration of the Ordinance No. 586. Hookah Lounge Zoning Regulations.**

Solicitor Kilkenny reviewed the hearing procedures and asked if any person requested party status. No party status was requested. Mr. Thompson gave a brief explanation of the hookah lounge issues from last summer. Problems with underage drinking, drugs and fights at the location in the

Collegeville Shopping Center. The new regulations will limit hookah businesses to the Manufacturing and Industrial Zoning District. Limit business hours and prohibit the sale or consumption of alcohol. Ms. Tulio questioned whether something was already adopted regarding hookah businesses. Mayor Wright-Riggins questioned if hookah had any religious significance.

**MOTION** to close the public hearing by Ms. Stagliano, second by Ms. Kernen. *Motion carries 5-0.*

**MOTION** to approve Ordinance No. 586 by Ms. Stagliano, second by Ms. Tulio. *Motion carried 5-0.*

**Consideration of Ordinance No. 587 Additional Special Purpose Parking on 4th Ave.** Mr. Thompson explained the proposed ordinance which is an additional handicapped parking space in front of Cissy's Salon on W. Fourth Avenue. **MOTION** to approve Ordinance No. 587 by Ms. Stagliano, second by Mr. Braun. *Motion carried 5-0.*

**Consideration of Applying for 2018 CDBG Funds:** Mr. Thompson is proposing that Collegeville submit an application to fund the installation of ADA ramps at Walnut and Third and Park and Fourth. The Third and Park ADA ramps are not complaint and are needed for the existing handicapped parking space and the proposed wheel chair accessible swing in the playground. The Third and Walnut ramps are not compliant and if the Montco 2040 grant is successful the CDBG funds can be used to satisfy the 20% match funding requirements of the grant.

**MOTION** by Ms. Stagliano to approve Resolution No. 2018-04 to apply for 2018 CBDG funds, second by Ms. Tulio. *Motion carried 5-0.*

**OTHER BUSINESS:**

Ms. McKinney presented Kathy Shillenn with a Certificate of Appreciation for her 14 years of service to the Borough of Collegeville. Ms. McKinney also asked that Borough Council approve Resolution No. 2018-05 honoring Kathy for her time at Collegeville Borough. **MOTION** by Ms. McKinney to approve Resolution No. 2018-05, second by Ms. Tulio. *Motion carried 5-0.*

Ms. Kernen announced the on April 21, 2018 Ursinus College will hold a Spring Dance concert. On May 19 there will be a reception at student art exhibition at the Berman museum.

Andrea Baptiste asked about the Memorial Day parade planning. Ms. Kernen stated that the parade will take place on May 28.

**COMMENTS FOR THE GOOD OF COUNCIL:**

There being no additional business to discuss, the meeting adjourned at 8:35 pm.

Respectfully submitted,

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Geoffrey D. Thompson, Manager/Secretary

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