

**BOROUGH OF COLLEGEVILLE  
COUNCIL MEETING MINUTES  
August 5, 2015 Meeting**

**CALL TO ORDER:** The meeting was called to order at 7:00 PM.

Mrs. Stagliano noted that an Executive Session was held prior to the meeting to discuss real estate and legal matters.

**ROLL CALL:** Stagliano, Braun, Mann, Keenan; Rees, Kernan, Tulio absent

Also present were Borough Manager, Geoffrey Thompson, Borough Engineer Dave Leh and Borough Solicitor Mark Hosterman, Mayor Stagliano and Police Chief Bucher

**APPROVAL OF MINUTES:**

**MOTION** by Mr. Mann to approve the July 8, 2015 meeting minutes; seconded by Mr. Braun.

***Motion carries 4-0.***

**COMMITTEE REPORTS:**

**Streets, Roads, Lighting Committee:** - Mr. Mann reported that a meeting was held last evening regarding the Eleventh Avenue culvert; the Borough Engineer and Manager will report on this later during the meeting. Also, an amendment to the Clahor Avenue Joint Maintenance Agreement with Trappe Borough was discussed. This agreement is for street light and road maintenance for Zvarick and Clahor Avenues. Trappe is expected to pave Clahor Avenue in 2017; we have sent letters to homeowners on the Clahor Avenue section regarding replacement of the curbing.

Mrs. Stagliano asked if there was any way to possibly get sidewalks put in on Third Avenue.

**FINANCE COMMITTEE:**

**MOTION** by Mr. Mann to approve check numbers 962 up to and including 1002 and journal entries; seconded by Mr. Braun. ***Motion carries 4-0.***

The beginning balance in the General Fund checking account was \$111,275.76; disbursements were \$157,950.03; receipts were \$103,605.27, leaving an ending balance of \$56,931.00. Total funds available are \$1,308,032.09.

**MOTION** by Mr. Mann to approve the Treasurer's Report with a correction to the Veteran's Memorial balance; seconded by Mr. Braun. ***Motion carries 4 -0.***

**CTMA/PUBLIC WORKS:** Mr. Keenan reported the PIRMA Insurance was discussed. There was additional talk about lending money to the Collegeville Fire Company. Also sent letters to all carriers and they confirmed that there are no dangerous RF signals coming off the towers.

**Planning Commission:** No Report.

**CPVRPC:** No Report.

**Parks Committee:** No Report.

**Public Safety Committee:** No Report.

**Facilities Committee:** No Report.

**Personnel Committee:** No Report.

### **ADMINISTRATIVE REPORTS**

**Engineer:** Mr. Leh reported that the paving project is complete. The Fifth Avenue culvert had some settlement. Public Works did some excavation and repaired the paving. He met with the contractor to discuss some minor repairs. The Eleventh Avenue culvert meeting was held last night with residents to discuss two potential options; one is replacing the culvert and the other is to remove the culvert. It was pretty clear that the residents were in favor of replacing the culvert. We will be looking at the budget to replace in 2016. Signs have been placed limiting the weight to 10 tons. The school district and the trash hauler have been notified. Emergency vehicles will have an exemption.

Mr. Leh also has an escrow release for 231 Park Avenue. It is now complete. This is the first and only release. He is recommending full release of all funds, \$35,069.50 contingent upon posting of an 18 month Maintenance Bond of \$5,260.43.

**MOTION** by Mr. Mann to approve escrow release of \$35,069.50 contingent upon posting of the Maintenance Bond; seconded by Mr. Keenan. ***Motion carries 4-0.***

**Solicitor:** Mr. Hosterman reported that he has received a letter from Attorney McGuckin, who represents a resident on Eighth Avenue. This property owner purchased a lot in 1958 and a second in 1959. They are asking for approval from the borough to recognize these as two separate lots. The county had consolidated the lots into one lot. He will need approval from council to prepare a letter to the Recorder of Deeds stating that the borough has no objection to making the second lot a separate parcel.

**MOTION** by Mr. Mann to authorize solicitor to prepare a letter to Recorder of Deeds that Borough Council has no objections to making the second lot a separate parcel as the lot exceeds the minimum requirements for R1 and R2; seconded by Mr. Braun. ***Motion carries 4-0.***

**Manager/Zoning Officer:** No Report.

**Police:** Report on file. Chief Bucher read the report.

**Fire:** Report on file. Craig Penuel read the report.

**Ambulance Report:** Report on file.

**Jr. Council Member Report:** Maggie reported that tonight will be her last borough council meeting. She will be attending college in Florida in the fall. Borough Council presented her with Resolution 2015-08 honoring her for her service as a junior council person.

**MOTION** by Mrs. Stagliano to approve Resolution No. 2015-08; seconded by Mr. Mann. ***Motion carries 4-0.***

**Mayor:** No Report.

**MOTION** by Mr. Braun to approve the Committee and Administrative Reports; seconded by Mr. Mann. ***Motion carries 4-0.***

**Public Discussion:** None

**ACTION ITEMS:**

**Consideration of Ordinance No. 572, Repealing Glenwood Avenue Handicapped Parking Space** – Mr. Thompson discussed this.

**MOTION** by Mr. Braun to repeal the Handicapped Parking Space on Glenwood Avenue; seconded by Mr. Mann. ***Motion carries 4-0.***

**Consideration of Ordinance No. 573, Accepting Dedication of E. Fifth Avenue Right-of-Way and E. Main Street Right-of-Way** – Mr. Hosterman reported that the ordinance is a requirement of the land development approval for the Collegeville Fire Company.

**MOTION** by Mr. Mann to adopt Ordinance No. 573, Accepting Dedication of E. Fifth Avenue Right-of-Way and E. Main Street Right-of-Way; seconded by Mr. Braun. ***Motion carries 4-0.***

**OTHER BUSINESS** – Mr. Mann noted that council should adopt the amendment to the Collegeville/Trappe Joint Maintenance Agreement. The amendment specifies that each borough is responsible for its own stormwater facilities.

**MOTION** by Mr. Mann to adopt the amendment to the Collegeville/Trappe Joint Maintenance Agreement; seconded by Mr. Braun. ***Motion carries 4-0.***

**COMMENTS FOR THE GOOD OF COUNCIL** – Mr. Keenan wanted to let council know that at some point the Fire Company will need to move a PECO pole. If the Borough asks, PECO will move it for no cost.

There being no additional business to discuss, the meeting adjourned at 7:35 PM.

Respectfully submitted,

---

Geoffrey D. Thompson, Manager/Secretary