

BOROUGH OF COLLEGEVILLE

DECK/PATIO PERMIT APPLICATION

I. LOCATION OF PROPERTY

Address: _____

Zoning District: _____ Parcel #: _____ Lot: _____ Block & Unit: _____

II. OWNERSHIP

Private Public Tenant Other: _____

III. IDENTIFICATION (To be completed by all applicants)

OWNER: Name: _____ Phone: _____

Address: _____

City: _____ State/Zip: _____

E-MAIL: _____

CONTRACTOR: Name: _____ Phone: _____

Address: _____

City: _____ State/Zip: _____

E-MAIL: _____

DESIGN PROFESSIONAL: Name: _____

Address: _____

City: _____ State/Zip: _____

IV. TYPE OF CONSTRUCTION OR IMPROVEMENTS

New Deck New Patio Alteration/Renovation Repair/Replacement

VI. SITE OR PLOT PLAN – (Please provide site or plot plan details)

VII. COST

Cost of construction/improvements _____

Borough of Collegeville
491 E. Main Street
Collegeville, PA 19426
610-489-9208 610-489-6661 Fax www.collegeville-pa.gov

Borough of Collegeville

Deck/Patio Permit Procedures

Part I through Part XIV: Complete all sections.

Part XV: To be completed by Borough Officials.

PLANS AND SPECIFICATIONS

- ✓ Two (2) copies of plans & specs must be submitted with application.
- ✓ Complete attached information for cross section of deck, giving all details shown on drawing.

ADDITIONAL INFORMATION

- ✓ If information is incomplete, application will be returned for completion.
- ✓ Permit fees must be submitted with application.
- ✓ Application will be reviewed by Code Enforcement and Zoning Departments for compliance.
- ✓ Work may not start until a permit has been approved and granted.
- ✓ Call the Borough Office (610.489.9208) at least 24 hours in advance to schedule each inspection. Responsibility for notification for inspections at various stages of construction lies with the applicant and/or contractor.
- ✓ If appropriate inspections are not requested, un-inspected work will not be granted final approval.

