

BOROUGH OF COLLEGEVILLE  
ELECTRICAL PERMIT APPLICATION

Date: \_\_\_\_\_

**PART I – Property Location:**

Address: \_\_\_\_\_  
\_\_\_\_\_

**PART II – Non-Residential Property:**

Business Name/Tenant: \_\_\_\_\_  
\_\_\_\_\_

**PART III – Identification:** (To be completed by all applicants)

**Owner:** Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State/Zip: \_\_\_\_\_

**Electrician:** Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State/Zip: \_\_\_\_\_

**Design Professional:** Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State/Zip: \_\_\_\_\_

**PART IV – Type of Construction**

NEW            ALTERATION            REPAIR            ADDITION    (circle one)

**Brief description of work:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total number of fixtures (switches, outlets, and light fixtures): \_\_\_\_\_

Borough of Collegeville  
491 E. Main Street  
Collegeville, PA 19426  
610-489-9208 610-489-6661 Fax [www.collegeville-pa.gov](http://www.collegeville-pa.gov)

**PART V – Cost**

Cost of electrical improvements: \$ \_\_\_\_\_

Other costs: \$ \_\_\_\_\_ Total cost of project: \$ \_\_\_\_\_

**PART VI – Fee (see fee schedule)**

**Permit Fee:** \$ \_\_\_\_\_

**PART VII – Signature**

*Deposit of check representing the fee for the application does not constitute approval of our granting of the same by Collegeville Borough. I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his agent and we agree to conform to all applicable laws of Collegeville Borough.*

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_

**SCHEDULE OF FEES**  
**(Resolution 2014-01)**

**Electrical Permit Fees:**

<b>Residential and Non-Residential</b>	<b>\$60.00 per \$1,000.00 cost of construction</b>
<b>State Surcharge</b>	<b>\$ 4.00</b>

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## **ELECTRICAL PERMIT PROCEDURES**

*An electrical permit is required for all new construction including all renovations and alterations.*

**PART I – Location of property** – Address must be provided on all applications.

**PARTS II thru VI** – Sections must be completed.

**PART VII – Sign and date application** – If property resident is not the owner of the property, a notarized statement indicating the owner's approval of the proposed construction must be submitted with the application. Provide phone numbers where property owner/resident and/or contractor may be reached.

### **PLANS AND SPECIFICATIONS**

Two (2) copies of all plans and specifications must be submitted with all applications for electrical permits.

### **ADDITIONAL INFORMATION**

**FEES** – Permit fees must be submitted with permit application.

**PERMIT GRANTED** – *Work may not start until a permit has been approved and granted.*

**INSPECTIONS** – All electrical inspections must be performed by state certified electrical inspectors.

Please call United Inspections at 215.542.9977 to schedule inspections.

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