

**BOROUGH OF COLLEGEVILLE
COUNCIL MEETING MINUTES
February 4, 2015 Meeting**

CALL TO ORDER: The meeting was called to order at 7:00 PM.

Mrs. Stagliano noted that Borough Council held an executive session to discuss a legal matter. No votes were taken.

Conditional Use Hearing – TF Properties, 110 E. First Avenue

MOTION by Ms. Tulio to grant approval of the Conditional Use for 110 E. First Avenue, TF Properties, LLC; seconded by Mr. Braun. ***Motion carries 6-0-1 with Mr. Keenan recused.***

ROLL CALL: Stagliano, Keenan, Rees, Tulio, Kernan, Braun, Mann

Also present were Borough Manager, Geoffrey Thompson, Borough Engineer Dave Leh and Borough Solicitor Mark Hosterman, Police Chief Bucher, and Junior Councilperson Cavanaugh

APPROVAL OF MINUTES:

MOTION by Ms. Kernan to approve the January 7, 2015 meeting minutes; seconded by Mr. Braun. ***Motion carries 7-0.***

COMMITTEE REPORTS:

Streets, Roads, Lighting Committee: Mr. Mann noted that other than some potholes, there is nothing to report.

FINANCE COMMITTEE:

MOTION by Mr. Mann to approve check numbers 610 up to and including 663 and journal entries; seconded by Mr. Rees. ***Motion carries 7-0.***

The beginning balance in the General Fund checking account was \$40,729.34; disbursements were \$186,141.35; receipts were \$167,320.98, leaving an ending balance of \$21,888.97. Total funds available are \$539,328.40.

MOTION by Mr. Mann to approve the Treasurer's Report; seconded by Mr. Rees. ***Motion carries 7-0.***

CTMA/PUBLIC WORKS: Mr. Keenan gave the report. The DEP approval for the new 537 Plan for the lower, upper and middle interceptors might be at least a year away. Bidding on the project for E. Seventh Avenue Main Project has begun; we talked about the EMF's emitted from the cellphone towers. Also, authorized our engineer to develop a water tapping fee study, and looking at purchase of a portable commercial style generator.

Planning Commission: Mr. Thompson reported that the Planning Commission met and reviewed the Royal Farms Sketch plan.

CPVRPC: Ms. Kernen reported that the CPVRPC had their reorganization meeting but no real business was discussed.

Parks Committee: No Report

Public Safety Committee: Ms. Tulio reported that the first meeting will be coming up this month.

Facilities Committee: No Report.

Personnel Committee: No Report.

ADMINISTRATIVE REPORTS

Engineer: Mr. Leh reported that they have been working with 55 W. Fourth Avenue to finish up their plans and get their signatures. He has also received a Land Development Plan for 257 Park Avenue which is a 3 lot subdivision.

Solicitor: Mr. Hosterman reported that he has worked on the 55 W. Fourth Avenue Land Development Agreement; also worked on a particular Right-To-Know request with the Open Records Officer.

Manager/Zoning Officer: No Report.

Police: Report on file. Chief Bucher read the report.

Fire: Report on file. Gary Sassaman read the report.

Ambulance Report: No Report.

Jr. Council Member Report: Maggie Cavanaugh gave an update on the Shattered Dreams Program and 5k run.

Mayor: No Report.

MOTION by Ms. Tulio to approve the Committee and Administrative Reports; seconded by Mr. Braun. *Motion carries 7-0.*

Public Discussion: None

ACTION ITEMS:

Consideration of Appointing a Deputy Tax Collector – Mr. Thompson reported that the state now requires a Deputy Tax Collector be appointed. Kelly Taylor, Colledgeville Borough Tax Collector discussed this. She said that Gretchen Lawson, Trappe Borough Tax Collector has agreed to be Colledgeville Borough's Deputy Tax Collector and she will be Trappe Borough's Deputy Tax Collector.

MOTION by Mr. Keenan to appoint Gretchen Lawson as Deputy Tax Collector for Collegetown Borough; seconded by Ms. Tulio. ***Motion carries 7-0.***

OTHER BUSINESS –

Discussion of the Royal Farms Development Sketch Plan - Kristin, from Hamburg, Mullin reviewed a sketch plan along with Bohler Engineering and their Traffic Engineer. The sketch plan showed a Royal Farms Convenience Store with gasoline pumps on the vacant Niagara Bank owned property at the First and Main intersection. Zoning, traffic and floodplain issues were discussed. No action was taken on the sketch plan.

COMMENTS FOR THE GOOD OF COUNCIL – Ms. Kernan reported that the CEDC will be having two events coming up: Dinner and a Show will be Dream Girl, 2/18/15 through 2/21/15 at Ursinus College and Farmer and the Chef on 3/12/15 at Copperfield's.

There being no additional business to discuss, the meeting adjourned at 8:30 PM.

Respectfully submitted,

Geoffrey D. Thompson, Manager/Secretary