

BOROUGH OF COLLEGEVILLE

Driveway, Sidewalk & Curb Permit Application - Zoning

I. Location of Property

Address: _____

City: _____ State: _____ Zip: _____

II. Identification (To be Completed by All Applicants)

APPLICANT: Name: _____ Phone: _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

OWNER: Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

CONTRACTOR: Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

III. Type of Construction or Improvements

Driveway Sidewalk Alteration/Renovation Repair/Replacement

IV. Cost

Cost of construction improvements \$ _____.

V. Fee (see fee schedule)

Permit Fee: \$ _____

Borough of Collegeville
491 E. Main Street
Collegeville, PA 19426
610.489.9208 610.489.6661 Fax www.collegeville-pa.gov

VI. Signature

Deposit of check representing the fee for this application does not constitute approval of or granting of same by Collegeville Borough. I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his agent and we agree to conform to all applicable laws of Collegeville Borough.

Signature of Applicant

Date

VII. Site or Plot Plan (Please provide or attach plot plan details)

Schedule of Fees

(from Resolution 2014-01)

- **Residential driveway including curb cut** **\$50.00**
- **New curb or sidewalk** **\$50.00**

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Driveway, Sidewalk & Curb Permit Procedures

A Driveway, Sidewalk & Curb permit is required for all new, renovation, alteration or replacements.

PART I – Location of Property – Complete address including city, state and zip code must be provided on all applications.

PART II through V – Complete every section.

PART VI – Sign and date application – If property resident is not the owner of the property, a notarized statement indicating the owner's approval of the proposed construction must be submitted with the application. Provide phone numbers where property owner/resident and contractor may be reached. Contractors making application must be registered with the township prior to starting construction.

PART VII – Plot Plan – Show all dimensions of entire property (length x width and square feet of entire lot). Identify streets adjacent to property. Place all buildings, with size dimensions (length and width) indicated, within property lines and indicate whether existing or proposed. Indicate front yard, side yard, and rear yard setbacks by showing the distance from deck to property lines on all sides. **The property owner is responsible for the accuracy of this plot plan. On-lot sewage disposal systems and/or any easements/deed restrictions must be indicated.**

PLANS AND SPECIFICATIONS

- **Two (2) copies of all plans and specifications must be must be submitted with all applications.**
- **DIMENSIONS** – Show all dimensions of proposed work. (width and length)

FEES – Permit fees must be submitted with the permit application. If paying by check, please make check payable to “Borough of Collegeville”.

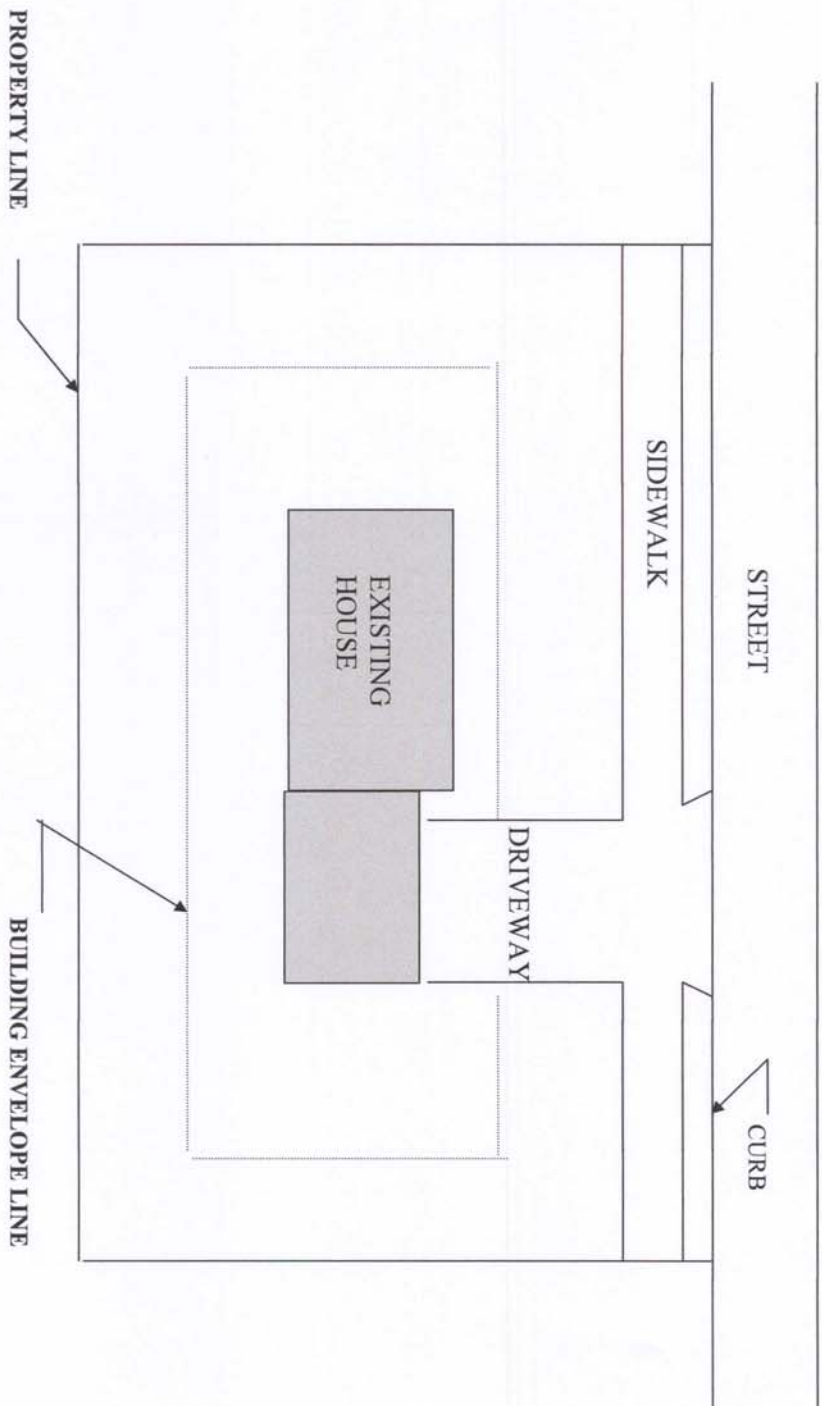
REVIEW – The application will be reviewed by the Zoning Officer for compliance with all Borough Codes and Ordinances.

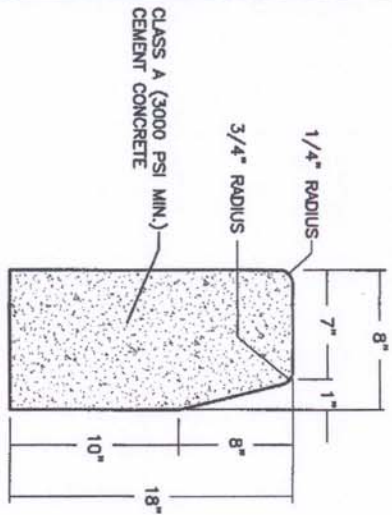
PERMIT GRANTED – **Work may not start until a permit has been approved and granted.** The permit cards are to be displayed so as to be visible from the street.

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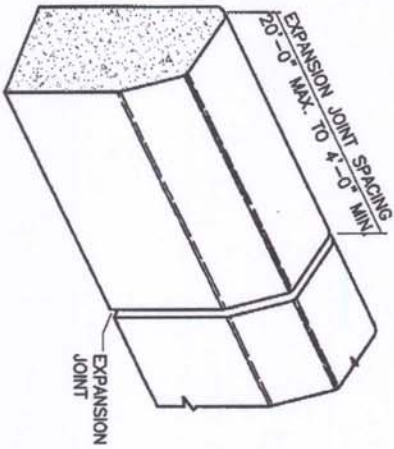
SAMPLE PLOT PAN

**SHOW ALL SETBACKS, LOCATIONS OF PROPOSED IMPROVEMENTS
AND ALL PHYSICAL CHARACTERISTICS OF PROPERTY**



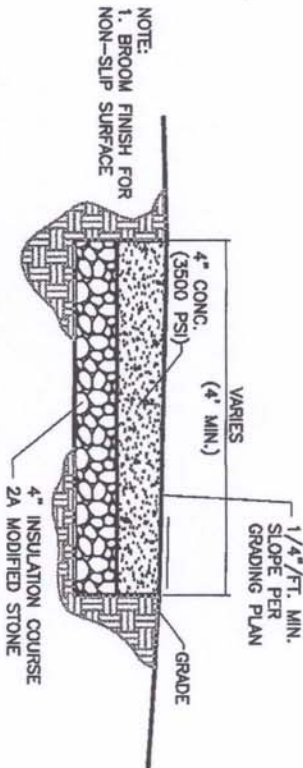


TYPICAL
CROSS SECTION



- NOTES:
1. CURBING SHALL BE BUILT IN 10' LENGTHS AND A APPROVED EXPANSION JOINT OF 1/2" MIN. THICKNESS FILLED WITH PREFORMED BITUMINOUS EXPANSION JOINT FILLER MATERIAL INSTALLED FLUSH WITH TOP AND FACE OF CURB SHALL BE USED AT EACH JOINT.
 2. CONTROL JOINTS TO BE 2" DEEP, 3/16" WIDE (NOT THROUGH CURB) AND AT 10' MAX. SPACING.

PLAIN CEMENT CONCRETE CURB
NOT TO SCALE



SIDEWALK DETAIL
NOT TO SCALE

COLLEGEVILLE BOROUGH
SIDEWALK / CURB CONSTRUCTION DETAIL

DATE: 12/15/04

GA
GILMORE & ASSOCIATES INC.
 CONSULTING ENGINEERS & LAND SURVEYORS
 184 WEST MAIN STREET, SUITE 300, TRAPPE, PA 19426
 350 BUTLER AVENUE, NEW BRITAIN, PA 18801
 220 GALE LANE, KENNETT SQUARE, PA 19348
 (610) 489-4949
 (215) 345-4330
 (610) 444-8006

n/a	0	n/a	n/a	JOB NO.:	Gen - JOB No
SCALE	IN	FEET		SHEET NO.	1 OF 1
DRN BY: <i>MWT</i>	DES BY: <i>MWT</i>	CHK BY: <i>MWT</i>	APP BY: <i>DNL</i>		