

BOROUGH OF COLLEGEVILLE
SWIMMING POOL/SPA/HOT TUB/JACUZZI PERMIT APPLICATION

I – Location of Property

Address: _____

Zoning District: _____ Parcel #: _____ Lot #: _____ Block: _____

II – Identification – To be completed by all applicants

Owner: Name: _____ Phone: _____

Address: _____

E-Mail: _____

Contractor: Name: _____ Phone: _____

Address: _____

E-Mail: _____

Design Professional: Name: _____ Phone: _____

Address: _____

E-Mail: _____

III – Type of Construction or Improvements

- In ground Above ground Repair/Renovation Spa
 Hot Tub/Jacuzzi

IV – Proposed Use

- Residential Non-Residential

V – Dimensions

Pool Size: Length & Width _____ Pool Square Footage _____

Pool Permit Procedures

A pool permit is required for all new construction including deck around pool and renovation of existing pools.

Pool Permit Application Form

Part I – Location of property – Address, zoning district, parcel number, and lot and block must be provided on all applications.

Parts II through VI – Complete every section.

Part VII – Plot Plan – Show all dimensions of entire property (length x width and square feet of entire lot.) Identify streets adjacent to property. Place all buildings, with size dimensions (length and width) within property lines and indicate whether existing or proposed. Indicate front yard, side yard and rear yard setbacks by showing the distance from deck to property lines on all sides. **The property owner is responsible for the accuracy of this plot plan. On-lot sewage disposal systems and/or any easements/deed restrictions must be indicated.**

Part VIII – Sign and date application – If property resident is not the owner of the property, a notarized statement indicating the owner's approval of the proposed construction must be submitted with the application. Provide phone numbers where property owner/resident and contractor may be reached. Contractors making application must provide a Certificate of Insurance verifying coverage for Worker's Compensation and their Federal or State Employer Identification Number (EIN).

Plans and Specifications

Two (2) copies of all plans and specifications must be submitted with all applications for pool permit. Cross section drawings, giving structural details as outlined below, must be included.

Dimensions – Show all dimensions of proposed pool – width and length. Give overall site plan showing all dimensions including pool deck and filter systems.

Grading – Show proposed grading around new pool area, include proposed contours.

Additional Information

Fees – Permit fees must be submitted with the permit application.

Grading Permit – A grading plan must be submitted along with a grading permit application.

Review – The application will be reviewed by the Code Enforcement and Zoning Departments for compliance with all Borough codes and ordinances.

Permit Granted – **Work may not start until a permit has been approved and granted.** The permit cards are to be displayed so as to be visible from the street.

Plumbing, Electrical, and HVAC – All plumbing, electrical, and HVAC contractors and/or their personnel must be registered and provide a Certificate of Insurance verifying Worker's Compensation coverage, and Federal or State Employer Identification Number (EIN). In addition, each contractor must obtain the appropriate permits for the work to be done. All electrical work must be inspected by state certified electrical inspectors.

Inspections – Call the Borough Building Inspector (610.489.9208) at least 24 hours in advance to schedule inspection. Responsibility for notification for inspections at the various stages of construction lies with the applicant and/or contractor. If the appropriate inspections are not requested, un-inspected work will not be granted final approval.

Inspections Required for Pool Permits

1. Steel Inspection
2. Final – After alarms, fence barrier & final third party electrical inspection has been completed. **Note: Final electrical inspection sticker must be present to pass inspection.**

Pool Requirements

1. Above-ground pools less than 48 inches in height must have a minimum 48 inch fence/barrier.
2. If a pool has a water depth of 24 inches or more it is required to have a minimum 48 inch fence/barrier.
3. All in-ground pools must be protected by a fence/barrier of 48 inches in minimum height.
4. If house is part of the barrier, all door openings into the pool area must be alarmed according to code.